

**جزوه نگارش مقالات ISI و نگارش آزمونهای IELTS و TOEFL**

**نویسنده و گردآورنده: دکتر مهرداد رضائی**

## Lessons 1-5

### Lesson 1 - Parts of Speech - Verbs

Verbs are the most important words in a sentence. Verbs are the first of the eight parts of speech that we will be studying. Most verbs are action words, but a few verbs indicate state of being or existence. Such words are: Feel, look, sound, seem, appear, prove, become, taste, smell, and different forms of BE. The first lessons will be about verbs, and how they are recognized and used.

Find the verbs in the following sentences. They are action verbs.

The wolf ran across the sand.

Sit down.

The dog barked at the man.

### Lesson 2 - Parts of Speech - Verbs

Find the verbs in these sentences. These verbs will be state of being verbs.

My uncle is a pilot.

The pie looks good.

You seem upset.

### Lesson 3 - Parts of Speech - Verbs

Pick out the verbs in these sentences and tell whether they are action verbs or linking verbs.

Suddenly someone sneezed loudly.

There are holes in my shirt.

He appears happy.

The image appeared in the mirror.

### Lesson 4 - Parts of Speech - Verbs

Sometimes a verb can be more than one word. When a verb is more than one word, it is called a verb phrase. Verb phrases can be two, three, or four words. Verb phrases are made by using auxiliary or helping verbs. What are the verb phrases in these sentences?

You are going to Seattle.

You have been resting too much.

We must be early.

I will be finished shortly.

### Lesson 5 - Parts of Speech - Verbs

Some of the helping verbs can be used alone as the main verb. *Is, am, are, was, and were* can be used alone as linking or state of being verbs. *Has, have, had, do, does, and did* always show action when used alone. *Be, being, and been* can be used with other verbs either to show action or state of being. The other helping verbs cannot be used alone but only as helping verbs.

Find the verb or verb phrases in these sentences.

She has too many friends.

You do beautiful work.

I was in Canada last week.

You are being very stubborn.

### Quiz for Lessons 1-5

List the verbs or verb phrases in the sentences, and tell whether they are action verbs or state of being verbs. For extra credit, find the helping verbs.

1. Jim plays basketball.
2. They will return on the airplane.
3. Badger is a funny dog.
4. I have been here a long time.

5. I should have been playing the drum.

6. Go home.

## Lessons 6-10

### Lesson 6 - Parts of Speech - Verbs

Pick out the verb phrases in the following sentences. Watch for the helping verbs.

I can understand his concern.

She must have told you ten times.

We shall go tomorrow.

The wind was howling all night.

### Lesson 7 - Parts of Speech - Verbs

The use of helping verbs causes certain changes in verb phrases that we need to be able to recognize. One change is the use of contractions. List the contractions in the following sentences.

I've done it again.

You aren't going with us.

She's staying to tend the kids.

### Lesson 8 - Parts of Speech - Verbs

A helping verb may be connected with another word in a contracted form. The following sentences have verb phrases using contractions. Find the verb phrases in each sentence. Determine if the verb phrases are action verbs or state of being verbs.

I've done it again.

You aren't going with us.

She's staying to tend the kids.

### Lesson 9 - Parts of Speech - Verbs

In sentences that are questions, the verb phrase is often separated by another word. Find the verb phrases in these sentences. Be sure to watch for another word separating the helping verb from the main verb.

Have you been driving long?

Where was the car parked?

Can I be of assistance?

### Lesson 10 - Parts of Speech - Verbs

Sometimes verb phrases are separated by words called adverbs. We will learn more about adverbs in later lessons. They are used often with verbs; however, they are not considered part of the verb phrase. What are the verb phrases in the three sentences? Are the verbs action verbs or state of being verbs?

You have not helped your father today.

I will soon be home.

The child had suddenly choked on the food.

### Quiz for Lessons 6-10

List the verb phrases in the following sentences.

1. My wife is reading in the hammock under the tree.

2. The message can't be altered.

3. Somewhere a party is being planned.

4. Shouldn't I be a clown for Halloween?

5. I've run out of time.

Now write down as many of the twenty-three helping verbs as you can.

## Lessons 11-15

### Lesson 11 - Parts of Speech - Verbs

*Not* and its contracted form *n't* are never part of the verb. Pick out the verb phrases in these sentences.

The game will not be finished for another hour.

The horse shouldn't have been worked so much.

Wouldn't you give me another chance?

### Lesson 12 - Parts of Speech - Verbs

Verb phrases with two or more helping verbs always keep a definite order. Most helping verbs can combine with other helping verbs but will not combine with all of them. Look at the examples below which are good combinations.

is being said, has been said, will be said, could have been said, may have said, had been said.

Now arrange the following helping verbs with the word in parentheses into a verb phrase. One of the helping verbs will not combine and must be left out.

Example: was, have, may (gone) = may have gone - was will not combine in this group.

1. am, will, being (fired)
2. been, could, does, have (learning)
3. might, do, have, been (sleeping)
4. must, were, be (discovered)
5. be, has, should (sold)

### Lesson 13 - Parts of Speech - Verbs

We can change the form of a verb. (These changes in form are used in conjugations. We will talk about conjugations in later lessons.) For example, a verb can have an s added to it as in *eat, eats* or *run, runs*. Other changes could be *eating, ate, or eaten* for the verb *eat*. *Run* could be changed to *running, or ran*. Irregular verbs which we will cover later have several confusing changes.

Find the verb or verb phrases in these sentences. Take note of the different verb forms for come and sent.

I am coming in the morning.

I came as soon as possible.

She comes by every day.

Send me the package in the mail.

The new part was sent to me.

I am sending Jeff with the neighbors.

### Lesson 14 - Parts of Speech - Verbs

In this lesson pick out only the helping verbs used in the verb phrases.

1. He should have tried again.
2. The dog had suddenly come into the yard.
3. Has anyone taken out the trash?
4. Could they have been pointing at our car?
5. She's hoping for a call from her sister.

### Lesson 15 - Parts of Speech - Verbs

Let's look at some sentences to review what we have learned. Remember that verbs either show action or state of being. Using helping verbs, we make verb phrases. Verb phrases may be separated by other words. Verb phrases follow a definite order and change form. Find the verb phrases and tell what kind of verbs they are.

I can understand your concern.

Is Mrs. Johanson going with you?

The rooms cannot be held any longer.

I haven't seen him for an hour.

### Quiz for Lessons 1-15

Answer each question true or false.

1. Verbs never change form.
2. A verb is never just one word.
3. Verb phrases keep a definite order.
4. There are twenty-three helping verbs.
5. Helping verbs cannot be the main verb.
6. Helping verbs can be action verbs.
7. Verb phrases can have three helping verbs.
8. Verbs can be in contracted form.
9. State of being verbs show action.
10. Verbs are the most important words in a sentence.